

Holy Trinity Lutheran Church

Monday, July 17, 2017

CHURCH COUNCIL MEETING MINUTES

NEXT REGULAR MEETING: Monday, August 14, 2017 at 7:00 pm

Present: *Council members:* Ingrid Rasmussen, Theresa Rian, Bryan Kuzel, Melanie Townsend, Cliff Brown, Judy Davison, Chris Engen, Dave Krig, Roberta Shaw, and John Sulzbach. *Guest:* Vicki Mann, *Absent:* Juliann Breting Rohn, Michael Douglas, and Andrea Martin.

Call to order: Theresa Rian called the meeting to order at 7:10pm.

1. Devotions: Those present sang grace prior to the potluck meal.

2. Check in: Those present shared important events from the past month.

3. Review congregational goals:

- (1) Deepen our commitment to creative, inspiring, inclusive, and culturally competent worship services and the accompanying music program for all ages.
- (2) Grow in competence related to issues of race, class, and gender in our congregational life, and be led by community partners and communities of color working at these intersections.
- (3) Together with the whole church seek to build the commonwealth of God through welcoming the stranger, accompanying the vulnerable, and caring for creation.
- (4) Assist members of all ages in connecting Christian faith with life in the public square.
- (5) Create space for new members to share their gifts and build relationships.

4. Approve minutes from previous Council meeting: A motion was made and seconded to approve the minutes from June's meeting. Motion carried.

5. IDI Discussion: Those present shared memories of the significance of food in our collective families and traditions.

6. Interim Lead Pastor: Upon the resignation of Pastor Mark Holman, the Personnel Committee and Pastor Ingrid were tasked by Council with interviewing a new candidate for the position of Interim Lead Pastor. The committee and Pastor Ingrid met with a candidate that the synod suggested, Pastor Hans Lee. A motion was made and seconded to task the Personnel Committee to draw up a contract for Pastor Hans Lee to begin with part-time commitments beginning August 7 and moving to full-time status on September 5. Motion carried.

7. Call Committee: A timeline for the formation of the Call Committee was distributed and discussed. These details will be communicated to the congregation via email on July 20. Key dates include the following:

- July 20 – Email congregation with specifics, inviting members to apply to join the committee.
- August 4 – Applications due.
- August 9 – Executive Committee will review applications and identify gaps in applicant pool.
- August 14 – Executive Committee will present names for consideration as well as identified gaps to the full Council and then extend invitations to additional people as needed.
- September 1 – Applications of invited individuals due.
- September 4 – Mail notice of congregational meeting to be held September 24.

- September 10 – Announce congregational meeting in worship.
- September 17 – Announce congregational meeting in worship.
- September 18 – Executive Committee will present a completed list of candidates to the full Council, which will then vote on the slate of candidates.
- September 24 – Congregational meeting – Bishop Svennungsen will discuss the Ministry Site Profile and call process with the congregation. The congregation will vote on the Call Committee.
- October 1 – Installation of the Call Committee.

A motion was made and seconded to approve the process and timeline. Motion carried.

8. Communications Task Force: During the staff retreat there was discussion surrounding the need to investigate, analyze, and recommend ways that overall communications from Holy Trinity are meeting or not meeting the needs of its constituents. Current communications include the Community Church newsletter, Facebook groups, quarterly community calendars, the website, and emails. There currently is not a committee for this type of work. Sue Roberts would like to lead the efforts on this work.

A motion was made and seconded to approve the formation of a Communications Task Force and a request was made that they update the Council with their progress in November 2017 and provide recommendations for next steps in January 2018. Motion carried.

9. Reports:

a. Vice President

- Committee Reports:
 - Bryan asked those present to share something that interested them about the reports that were submitted this month.

b. President

- The Transition Team is in the process of pooling all of the information from the listening sessions. The MSP should be finished by the end of August.
- The Personnel Committee has been meeting a fair amount recently.

c. Secretary

- The next Council meeting scheduled for Monday, August 14 at 7:00pm. Michael Douglas volunteered to lead the meeting with devotions and close the meeting with a reflection and Theresa Rian volunteered to bring refreshments.

d. Treasurer

- The YTD comparison sheet looks awesome!
- On September 10, there will be an adult forum specifically geared towards looking at how the general budget of the church is structured and how our contributions towards the synod's mission support are used.
- A motion was made and seconded to approve the Treasurer's report. Motion carried.

e. Pastor Ingrid

- Johnson Symposium registration has begun and is expected to sell out soon.
- Acting as an ad hoc member of the Personnel Committee, Pastor Ingrid informed Council that Cantor David Sims will be streamlining his position from 30 hours per week to 15 hours per week because he was offered a position at Augsburg Fortress. He will still direct choirs on Wednesdays and Sundays and will share psalm selection duties with Ann Schrooten, whose responsibilities will increase from 30 hours per week to 33 hours per week. Ann will also be coordinating music for Advent and Lenten Wednesday evening services.
- In the past month, Pastor Ingrid officiated at one wedding, two funerals, and led the staff retreat.

10. Discussion: No further discussion.

11. Closing: Roberta Shaw ended the meeting with prayer.

A motion was made and seconded to adjourn at 9:05pm. Motion carried.

Respectfully submitted by Melanie Townsend