



We, the baptized people of Holy Trinity Lutheran Church, are committed to bearing witness to God's creative and redeeming actions within the life of this community and world.

We count it a privilege to offer to our community gifts of music, drama and art to enrich our city's quality of life and reflect the grace and wonder of God's creation.

We assist and challenge people to address the issues of life and faith in the light of the biblical witness.

We respond to human need as servants and advocates.

We endeavor to be prophetic in the search for justice and peace.

We welcome, with no exception, all people to the full life of this community of faith.

The Special Grants Project is made possible through the Anna and Bob Butler and the Dorothy and George Waters estate gifts. Members have often named Holy Trinity in their wills, sometimes with specific recommendations for the use of the gift, while others left funds without designation. The Church Council in 2010 decided that undesignated gifts over \$25,000 would be allocated by tithing 10% to organizations in the larger community and around the globe, 50% to the Holy Trinity Endowment Fund, and 40% to our congregational mission and life. The Special Grants Project will allocate the latter funds to projects initiated by individuals, committees, and staff.



Special Grants Guidelines

Information about an opportunity to apply for funding for one-time or experimental projects that will enhance our congregation's spiritual and material life

Special Grants Overview

Holy Trinity recently received two very generous major estate gifts. The Church Council has allocated 40% of the gifts to be used for Special Project Grants, enabling church committees, staff, and members of Holy Trinity to pursue meaningful one-time or experimental projects that will enhance our own congregational spiritual and material life. The goal is to expend the special grants money over two years, 2011 and 2012, although some projects may be longer term and spill over into subsequent years (but this must be clearly outlined in the proposal). The committee will endeavor to allocate these special funds across multiple needs and interests. Applicants may find it helpful to talk with an appropriate standing committee, but that is not required.

The Special Grants Committee members are very aware that proposal writing and projects require considerable effort, but these projects should rely primarily on the leadership identified in the proposal rather than on current staff. The Committee is appreciative of the initiative some members will take to make proposals, and each will receive serious consideration.

Who may submit a proposal?

Any member, committee, or staff person of Holy Trinity may submit a proposal. Younger members who wish to submit a proposal should have an adult member as a co-sponsor.

What kinds of proposals will be considered?

- Experimental ideas to try to determine possible long-term projects
- Innovative one-time events
- Enhancement of current programs and activities based on a one-time grant
- Improvement of facilities

What funds are available?

Grant proposals may be submitted for any amount, but the committee envisions some will be quite modest, while one or two relating to facilities may be for more expensive projects. At this time the expectation is that project requests between \$300 and \$10,000 will be given preference.

What is required for each proposal?

A completed grant application form submitted by one of four deadlines (April 15, 2011, July 15, 2011, October 15, 2011 and February 15, 2012) is required.

What happens after the proposal is submitted?

The Special Grants Committee will review all proposals and make a recommendation to Church Council about which should be funded. Proposal writers may meet briefly with the Special Grants Committee, and some may be asked to meet with the Council if clarification is needed. The Committee anticipates making decisions within two months following each quarterly grant deadline. After the decisions have been made, the Committee will notify funded and unfunded proposal authors and an announcement of funded projects will be made to the congregation using the Community Church and community room.

How will the grant applications be evaluated?

The procedure outlined above will be followed, and the evaluation will be based on categories regarding the project goals, description, and budget on the application form.

Special Grants Committee members:

David Berg, Troy Davison, Kathy Hollander, Sally Gregory Kohlstedt, and Sue Roberts