

Holy Trinity Lutheran Church
Parish Outreach Leader
Full-time: 40-50 hours per week
Reports to Lead Pastor

Position Summary:

The Parish Outreach Leader will serve as a faith-based organizer for the congregation of Holy Trinity Lutheran Church (HTLC) and its neighborhood. The person called to this position will lead by example and partner with members, residents and organizations in ways that support the mission of HTLC, especially its outreach and social justice ministries. The work will require gaining a good understanding of the gifts and assets present both within the congregation and the larger community and the ability to build on those assets to meet important social needs. It will also require identifying important opportunities for evangelical outreach for HTLC and coordinating intergenerational actions and initiatives that build the congregation's capacity to be integrally involved in the life of the neighborhood and the city. The person who holds this position must exemplify a commitment to Jesus Christ and actively support HTLC's mission of bearing witness to God's creative and redeeming work in the world.

While the specific tasks of the position will be determined as needs and assets become identified, the primary goal for the Parish Outreach Leader is to strengthen the relationships between the congregation's membership and the larger community. The responsibilities will involve equipping and supporting members for their own discipleship as well as engaging nonmembers for service in the community and/or participation in HTLC programs.

Responsibilities:

Equipping Congregation for Mission (40%)

1. Meet with Holy Trinity members of all ages one-on-one to build relationships with them, help them discern their gifts and passions, and equip them to work toward the Reign of God.
2. Develop and lead intergenerational classes intended to help members identify gifts and passions and connect them with the ministry of HTLC.
3. Identify and communicate to the congregation opportunities for outreach in the larger community.
4. Recruit, empower, and enable HTLC members/staff/associates for support and promotion of outreach efforts.
5. Seek opportunities for conversations about faith and exploring the meaning of Christian community.

Engaging Community (40%)

1. Meet with community leaders and neighborhood residents regarding issues that affect the well-being of the congregation and community.
2. Strive to identify important community assets—institutional, natural, financial, and human.
3. Investigate potential partnerships to determine whether they fit with the mission of HTLC.
4. Work with neighborhood and congregational leaders to initiate and resource actions in response to community concerns.

5. Work closely with the Lead Pastor of HTLC by sharing information regarding important community issues and identifying opportunities for personal involvement.
6. Regularly attend meetings of the Longfellow Community Council, Longfellow Business Association, and other neighborhood organizations.

Worship (5%)

1. Regularly attend Sunday morning and mid-week worship opportunities.
2. Occasionally participate in worship leadership.

Other Responsibilities (15%)

1. Work with the Lead Pastor of HTLC and the congregation's leadership to discern God's call for the congregation.
2. Prepare regular monthly reports stating contacts made, current goals, and progress on same.
3. Participate in available and applicable educational opportunities that foster ministerial and personal spiritual growth.
4. Meet monthly with lay advisory committee.
5. Attend at least four meetings of the Outreach Committee per year.
6. Attend at least four meetings of the Peace with Justice Committee per year.

Skills and Qualifications:

- Strong commitment to Christian faith and the mission of the Christian Church
- Community organizing experience
- Tolerance for ambiguity and deferred gratification
- Self-initiating
- Active listening skills; ability to integrate a wide variety of inputs, including one's own
- Significant experience with the Christian Church, including some theological training (though an M.Div. not required nor necessarily desired)
- Open to different spiritual expressions and understandings
- Networking skills (for both within the congregation and in the community)
- Capable and comfortable working in a collaborative environment

Reporting Relationship: The Parish Outreach Leader reports to the Lead Pastor and will also work closely with a lay advisory committee of the congregation. As a member of the staff, this person will work collaboratively with other staff members, the church council, and the congregation. It is expected that the Parish Outreach Leader will be both a regular worshipping member of HTLC and a resident of the Longfellow/Seward neighborhood.

Compensation:

Competitive salary, with full benefits